

## ILFI Technical Advisory Groups (TAG) Overview

ILFI's community of practice is vital to informing the technical development, continued industry leadership, and transparency of ILFI's programs. Members of ILFI's Technical Advisory Groups (TAGs) are critical volunteer partners that represent industry leadership and deep technical expertise in relevant topic areas and are able to weigh in on decisions pertaining to the development or implementation of ILFI's program requirements.

TAGs may be organized around:

- One of seven Petals within the Living Building, Living Product, and Living Community Challenges: Place, Water, Energy, Health and Happiness, Materials, or Equity,
- Deeper Technical areas or Specialized Topics within Petals: Material Health/Red List, IAQ, Energy and Carbon
- Support of a major update of a Standard (Living Building, Core, Living Product, Living Communities, Zero Energy, Zero Carbon) or Transparency Label (Declare, Just, Reveal)

TAGs are tasked with examining specific issues and formulating recommendations in partnership with ILFI technical program staff, for consideration by ILFI Directors. A specific Scope of Work is provided for each TAG.

### TAG Member Responsibilities:

- Share new and existing research, as well as case studies, that can inform updates to, or new development of, ILFI programs
- Identification and development of solutions for barriers to program adoption (may include technical, financial, policy, market).
- Review and provide feedback on proposed changes to ILFI programs
- Contribute to identification and validation of performance verification methods and documentation requirements

### TAG Members do not:

- Exercise governance or decision-making authority over ILFI
- Vote on amendments to ILFI programs
- Author ILFI Standards and technical resources or documentation requirements
- Recommend products or services for integration into ILFI programs

## Frequency of Meeting:

Technical Advisory Groups meet six times per year, unless a different frequency is identified within the specific TAG Scope of Work. Video conference calls are scheduled based on member availability and time zone considerations and last between 1.5 - 2 hours with meeting agendas shared in advance of each call. Members will be expected to review materials or documents distributed previous to the meeting and be prepared to discuss and provide informed input during each meeting and/or provide written comments on draft documents/proposals/issues. Additional meetings may be scheduled by the participants, or sub-groups may be formed to address specific issues as they arise. If outside expertise is needed for a particular discussion, the TAG may either establish a formal working group or invite the outside experts to participate on an ad-hoc basis.

## Membership

TAG members will be either an employee of an ILFI member organization in good standing or individual ILFI members in good standing. Approved TAG members will receive a complimentary membership for the term of their service. ILFI will approve final TAG numbers for each individual committee to maximize the effectiveness of each group. Individuals may serve on up to 2 TAGs concurrently.

## Appointments

All Technical Advisory Group members are appointed. Appointed members are initially identified through a formal call for applicants. Interested parties should apply, or may be nominated and invited to apply by other individuals. ILFI will select participants that represent a cross-section of technical or subject matter expertise, experience, and familiarity with ILFI programs.

## Term Limits

TAG members may serve up to 4 years on standing TAGs; the first term lasting one year, the second term a choice between 1-2 years (for staggering purposes), and the third term also a choice between 1-2 years. There may be some ad hoc TAGs that are time-limited to address a particular time-sensitive issue and will be discontinued after the work is complete.

## Qualifications

Required:

- 5+ years of professional experience in a field relevant to the specific TAG
- Subject matter expertise within the focus area of particular TAG
- Ability to communicate in English (TAG communication is conducted in English)
- Current ILFI members in good standing - (Note: TAG Members will receive a complimentary membership. See TAG Benefits for further details.)



Preferred:

- [Living Future Accreditation](#) (LFA)
- Experience working with an ILFI program including Living Building Challenge, Core, Living Product Challenge, Zero Energy, Zero Carbon, Just, Declare, Reveal, Living Communities Challenge

## Benefits for TAG Members

- Complimentary Individual Membership to ILFI for the term of service on TAG
- 50% discount on [LFA Foundational Curriculum](#) enrollment during term served
- 50% discount for Living Future Conference
- Recognition at the Living Future Conference
- Badge identifying them as TAG member on Member Directory w/in website
- Website page highlighting all TAG members, photo, and company affiliation
- Recognition within key publications supported by TAG